



香港職業安全衛生協會
The Hong Kong Occupational Safety and Health Association
(Incorporated with Limited Liability)
The Community of Safety & Health Practice in Hong Kong - since 1977

Ref: EC-21-075
15 Oct 2021

Minutes of the 8th Meeting of the Executive Council (Term 2020 & 2021)
held on 25th August 2021 (Wednesday) from 8:00 p.m. to 10:00 p.m. via Zoom Video Conference

Present : SUM Tak Yin, Sam (SS) (President) CHOW Ting Hing, Edward (TH) (Vice President) LAM Sui Lan, Carmen (CL) (Vice President) LEUNG Wai Kwong, Daron (DL) (Immediate Past President) TSE Chun Kuen, Alex (AT) (Hon Secretary) CHENG Wing Cheung, Lewis (LC) KAM Yiu Kuen (YK) LAI Ka Ying, Rachel (RL) LAM Kai Wing, Ivan (IL) LEUNG Kai Pong (LP) LO Hon Yeung, Andy (AL) SO Yuk Fung, Yvonne (YS) WONG Kin Wai, Timothy (TW)		
In attendance: LUK Daisy WONG Stella		
Apology: LEE Chun Yin, Bobby (BL) (Hon Treasurer) YEUNG Chung Yuen (CY)		
Abbreviations: EC=Executive Council; ECM= Executive Council Members		
<u>Item</u>	<u>Particulars</u>	<u>Action</u>
1.0	<u>Confirmation of Minutes of Last Meeting</u>	
	The minutes of the 7th Executive Council Meeting (Term 2020 & 2021) held on 8th June 2021 was adopted.	Noted
2.0	<u>Reports from Action Officers of Respective Working Committees</u>	
2.1	<u>Membership Committee</u>	
2.1.1	A member, TAM Ming Hong, submitted his application as Fellow Member, to explore his OHS experience and contributions, an online interview will be arranged. (Post meeting note: The online interview arranged, and conducted by SS, DL, YK and AT, the applicant met the requirements to be a Fellow Member)	Noted
2.1.2	A member stayed in China and had difficulty to pay his annual membership fee. An alternative method to collect the fee was suggested.	Noted



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2.1.3	50% discount will be given to a member who joined HKOSHA in August 2021. This is a case by case situation.	Noted
2.2	<u>CPD Committee</u>	
2.2.1	RL will contact an organisation to invite a speaker for a webinar about occupational stress	RL
2.3	<u>Information and Communication Committee</u>	
2.3.1	There are some bugs for the new HKOSHA website, these bugs will be reported to the service provider. A training session about the website will be arranged later, SS, TW and admin staff will join this training.	Noted
2.4	<u>Editorial Board for Safety Bulletin</u>	
2.4.1	An article about the proposed updates on RSO CPD guidance will be included in the coming issue of newsletter.	Noted
2.4.2	The article about the new HKOSHA website will be postponed.	Noted
2.5	<u>Legislation Review Committee</u>	
2.5.1	No item to report.	Noted
2.6	<u>Event Committee</u>	
2.6.1	No item to report.	Noted
2.7	<u>Outreach and Networking Committee</u>	
2.7.1	A Temporary Works Forum member will be invited to be the speaker of a webinar for Anchors and Fall Arrest System. DL is a member of this Forum	DL
3.0	<u>Report from Hon. Secretary</u>	
3.1	Received some emails regarding the applications for Organization Membership and Honorary Membership from SG of APOSHO, which will be approved during AGM of APOSHO 35 on 29 th Oct 2021	Noted
4.0	<u>Report from Hon. Treasurer</u>	
4.1	There is a surplus of HK\$45,126.64 for the period ended 31 July 2021.	Noted
5.0	<u>Report from External Committees</u>	
5.1	<u>Safety Officer Advisory Committee – Labour Dept</u>	
5.1.1	No item to report	Noted
5.2	<u>F&IU (Safety Management) Regulation – Disciplinary Board Panel</u>	
5.5.1	No item to report	Noted



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5.6	<u>Task Group on Safety of Lift Shaft Works, Committee on Construction Site Safety, Construction Industry Council – CY</u>																												
5.6.1	No items to report	Noted																											
6.0	<u>HKFOSHA- HKOSHA's Representatives</u>																												
6.1	<u>Logistics and Transport Industry</u>																												
6.1.1	A meeting was arranged on 27 July 2021	Noted																											
6.2	<u>Catering and Hospitality Services Committee</u>																												
6.2.1	A meeting will be arranged on 30 September 2021	Noted																											
6.3	<u>Health Care Services Committee</u>																												
6.3.1	A meeting was arranged in June 2021.	Noted																											
7.0	<u>Approval of Membership</u>																												
7.1	<p>Membership Application</p> <p>Membership application approved by email as follows:</p> <p>No. 1 has been approved by Mr. Kam's email on 18 Jun 2021</p> <p>No. 2 has been approved by Mr. Kam's email on 12 Jul 2021</p> <p>No. 3 has been approved by Mr. Kam's email on 21 Jul 2021</p> <p>No. 4 has been approved by Mr. Kam's email on 27 Jul 2021</p> <p>No. 5 has been approved by Mr. Kam's email on 2 Aug 2021</p> <p>No. 6 has been approved by Mr. Kam's email on 6 Aug 2021</p> <p>No. 7 has been approved by Mr. Kam's email on 13 Aug 2021</p> <p>No. 8 has been approved by Mr. Kam's email on 17 Aug 2021</p> <table border="1"> <thead> <tr> <th>Name</th><th>Apply</th><th>Remark</th></tr> </thead> <tbody> <tr> <td>1. SUEN Chi Keung</td><td>PM(S)1344</td><td>RSO Jun 2014 – Jun 2022 Deputy Safety Manager of Building King Manag</td></tr> <tr> <td>2. FUNG Cho Kiu</td><td>M1345</td><td>RSO Sept 2020 – Sept 2024 Project Safety Engineer of China GEO-Engineer</td></tr> <tr> <td>3. YEUNG Ho Sum</td><td>M1346</td><td>RSO Dec 2014 – Dec 2022 RSO of Kum Shing (K.F.) Construction Co., Ltd</td></tr> <tr> <td>4. FU Ming Fai, James</td><td>M1347</td><td>RSO Aug 2018 – Aug 2022 Safety Officer of China GEO-Engineering Corpo</td></tr> <tr> <td>5. LI Tin Long</td><td>M1348</td><td>RSO Jul 2021 – Jul 2025 Senior Officer (Safety) of China Overseas Proper</td></tr> <tr> <td>6. TAM Ho Man</td><td>M1349</td><td>RSO Apr 2018 – Jun 2022 Safety Consultant of Loss Control Engineering L</td></tr> <tr> <td>7. LEE Chun Fai</td><td>SM to AM1296</td><td>Assistant Safety Officer of China GEO-Engineer</td></tr> <tr> <td>8. CHOW Chun Yeung</td><td>PM(S)1350</td><td>RSO Jul 2014 - Jul 2022 Supervisor 2 of CEDD</td></tr> </tbody> </table>	Name	Apply	Remark	1. SUEN Chi Keung	PM(S)1344	RSO Jun 2014 – Jun 2022 Deputy Safety Manager of Building King Manag	2. FUNG Cho Kiu	M1345	RSO Sept 2020 – Sept 2024 Project Safety Engineer of China GEO-Engineer	3. YEUNG Ho Sum	M1346	RSO Dec 2014 – Dec 2022 RSO of Kum Shing (K.F.) Construction Co., Ltd	4. FU Ming Fai, James	M1347	RSO Aug 2018 – Aug 2022 Safety Officer of China GEO-Engineering Corpo	5. LI Tin Long	M1348	RSO Jul 2021 – Jul 2025 Senior Officer (Safety) of China Overseas Proper	6. TAM Ho Man	M1349	RSO Apr 2018 – Jun 2022 Safety Consultant of Loss Control Engineering L	7. LEE Chun Fai	SM to AM1296	Assistant Safety Officer of China GEO-Engineer	8. CHOW Chun Yeung	PM(S)1350	RSO Jul 2014 - Jul 2022 Supervisor 2 of CEDD	Noted
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8.0	<u>A.O.B</u>																												
8.1	Five EC members (SS, TH, DL, AT and AL) will be enrolled the coming APOSHO conference. Other members are welcome to join. It is free of charge for all members, and attendance certificates will be issued by the organizer, JISHA.	Noted																											



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8.2	A meeting with Labour Department for proposed updates on RSO CPD guidance was arranged on 25 August, TW was the HKOSHA representative. The deadline to provide feedbacks on the proposed updates will be 30 September.	Noted
8.3	Light House Club will arrange a safety award ceremony in September or October 2021.	DL
8.0	<u>Next Meeting</u>	
8.1	The date of next meeting to be announced.	All
9.0	<u>Adjournment</u>	
9.1	There being no other business, the meeting was adjourned at 10:00 p.m.	

Minutes prepared by Alex Tse

SUM Tak Yin, Sam,
President of HKOSHA